

MINUTES
Meeting of the Committee of the Whole
May 3, 2022 – 5:30 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 – At 5:32 p.m. the special meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: W. Brennan, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 M. Mueller, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 J. Urbanski, Public Works Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD APRIL 19, 2022 – Motion was made by Trustee Sullivan, seconded by Trustee Mahoney, to approve the minutes of the Committee of the Whole meeting held on April 19, 2022. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #4 – CONSIDER THE FOURTH AMENDMENT TO T-MOBILE (SPRINT) GROUND PROJECT CELL TOWER – 7850 183RD STREET – John Urbanski, Public Works Director, presented the cell tower lease agreement. Since 1998, the Village has leased ground space at the Village's fire training tower at 7850 183rd Street for a third-party provider to install and maintain a cellular tower. Recently, STC Two LLC expressed interest in leasing additional antenna space at the fire training tower site. While there is adequate antenna space on the cellular tower, there is currently not enough available ground space to install the equipment necessary for cellular equipment. As such, if STC Two LLC is to move forward with an antenna installation, the Village will need to amend its lease to allow for additional ground space area.

The site plan for the proposed lease amendment was discussed and amended by legal. The recommendation was that the lease agreement contains language that requires a bi-annual inspection of the property to help ensure that the site is in conformance with the Village code. This language has been included in the proposed lease amendment.

Agreeing to lease additional ground space will have several benefits to the Village including but not limited to the following:

1. Rent – Additional monthly rent of \$450 a month.
2. Cellular Service – Improved cellular service for Tinley Park residents that have Verizon Wireless service.
3. Prevailing Wage – Requirement of the third-party provider to pay prevailing wage for the majority of work performed at the site.
4. Relocation – New contract language that would allow the Village the right to relocate the tower to an alternative location. This language will be important for the Village should any major development occur in the future at the former State Mental Health Center Property that would require relocation or elimination of the current fire training tower site.

President Pro Tem Brennan noted that cell service improvement was for Verizon while the agreement stated T-Mobile (Sprint). Mr. Urbanski explained there are several different parties to the agreement. Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend the fourth amendment to T-Mobile (Sprint) Ground Project Cell Tower – 7850 183rd Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #5 – CONSIDER A CONTRACT FOR THE GREENWAY BOULEVARD WATER METER VAULT IMPROVEMENTS WITH STEVE SPIESS CONSTRUCTION – Mr. Urbanski presented the project which consists of demolishing the old meter vault and constructing a new meter vault.

The current location of the meter vault will be in conflict when the 80th Avenue, road improvement project begins. It has been determined the best option to construct the new meter vault is near the intersection of Greenway Boulevard and Brushwood Lane. The new location will be easier and safer to access than along 80th Avenue as it is now. The new location will also be much closer to the New Lenox Pumpouse.

The bid opening occurred on April 12, 2022, at 10:00 a.m. Present from the Village staff was the Deputy Clerk, Consulting Engineer, and Water Superintendent.

Contractor	Location	Bid
Steve Spiess Construction	Frankfort, IL	\$1,117,842
Airy's Inc.	Joliet, IL	\$1,300,577
H. Linden & Sons Sewer & Water Inc.	Plano, IL	\$1,392,835

Funding of \$1,117,842 is available for use through the recently procured bond and was previously discussed with the Finance Department.

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend a contract for the Greenway Boulevard Water Meter Vault Improvements with Steve Spiess Construction be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #6 – CONSIDER PUBLIC WORKS FLEET VEHICLE POLICE INTERCEPTOR HYBRID UPGRADE – Mr. Urbanski presented the Fleet Vehicle Police Interceptor Hybrid Upgrade. Public works recently discovered Sutton Ford delivered the incorrect vehicles to the Village that were purchased for the

Police Department (Village of Tinley Park PO #: VTP-018464 & VTP-018465). Nine (9) 2021 Ford Police Interceptors (Approximately \$51,500 per vehicle) were ordered however, Sutton Ford delivered nine (9) Ford Police Interceptors Hybrid models. The MSRP is approximately \$4,000 more per vehicle.

Based on the fact that the Hybrid vehicles are more fuel-efficient/eco-friendly, and the time frame it took to get them delivered versus the return of the vehicles to acquire the “down-graded” version, staff recommends keeping the upgraded Hybrid vehicles. Sutton Ford has confirmed the Village will not be charged any additional costs. To keep this model, Ford has projected the new Hybrid models will save 1,276 gallons of fuel a year and have a better lifetime warranty of 8 years/100,000 miles. To further utilize the situation, the Fleet Department will track efficiencies and possible return on investment to promote the upgrade in future orders.

Trustee Galante asked if charging stations will be needed in the Village. Mr. Urbanski explained the vehicles are gas over electric. The motor charges the battery therefore charging stations are not necessary.

Trustee Mueller asked if the maintenance will be changed and if Village staff is equipped to perform the maintenance. Mr. Urbanski stated the dealership will be supplying Village employees with free training.

Item #7 – CONSIDER A CONTRACT FOR LANDSCAPE PLANTERS AND BEAUTIFICATION SERVICE WITH CITY ESCAPE GARDEN AND DESIGN, LLC – Mr. Urbanski presented the contract for a qualified contractor to coordinate and provide seasonal planter installation and maintenance services. The Village of Tinley Park has various types of planters, mostly focused around the downtown area along Oak Park Avenue, consisting of approximately 70 planters and 140 hanging baskets. Additional plant replacement where needed is also included in this contract. The contractor shall perform the following general services on a rotating schedule throughout the year.

This RFP was advertised on April 4, 2022, in accordance with state bidding laws; 1 (one) sealed proposal from City Escape Garden and Design, LLC, Chicago, Illinois for \$215,702 was received by the deadline on April 18, 2022, at noon, and recorded by the Village Clerk’s office.

Funding is budgeted in the FY23 Budget.

Budget Available (O&M)	\$163,270
Budget Available plant replacement (CIP)	\$59,000
Year 1 of 3 contract	<u>\$215,702</u>
Difference under budget	\$6,568

Trustee Brady asked who the contract was awarded to last year. Mr. Urbanski replied, Ted’s Greenhouse.

Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract for Landscape Planters and Beautification Service with City Escape Garden and Design, LLC be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

Item #8 – CONSIDER AMENDING CHAPTER 54 OF TITLE V REGARDING RESPONSIBLE BIDDER REQUIREMENTS ON PUBLIC WORKS PROJECTS – Mr. Urbanski presented the Staff has reviewed the Responsible Bidder’s Ordinance, which is part of the Villages Purchasing Policy. The only change is regarding the Apprentice Program requirement.

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the amendment of Chapter 54 Of Title V regarding Responsible Bidder Requirements on Public Works Projects be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #9 – CONSIDER AMENDING TITLE III CHAPTER 30 SECTION 40 OF THE TINLEY PARK MUNICIPAL CODE ENTITLED “STANDING COMMITTEES” – Pat Carr, Village Manager, stated various sections of Title III, Chapter 30, Section 40 of the Tinley Park Municipal Code entitled “Standing Committees” are to be amended.

Trustee Galante noted her concern with the word “Oversee” being removed. Mr. Carr replied the Committee structure would remain the same. Mayor Glotz added as Staff and Board members work together on the Committee, the only change is to the phrase “Participate” being used in place of “Oversee.”

Motion was made by Trustee Mueller, seconded by Trustee Mahoney to recommend the amendment of Title III Chapter 30 Section 40 of the Tinley Park Municipal Code entitled “Standing Committees” be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: Galante. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #10 – DISCUSS VILLAGE SPACE NEEDS – Mr. Carr explained over the past few months the need for additional space within the various Village buildings has been examined, particularly the Police Department, Public Works, and Village Hall. Options include renovations to the existing buildings, new construction, and hiring a consultant. Solutions will continue to be researched and the Board will be updated.

Mayor Glotz concurred adding Human Resources should be separate from other staff and have dedicated secure storage.

Item #11 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Sullivan, seconded by Trustee Brady, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried and adjourned the meeting at 5:53 p.m.